STAGEnet Management Committee Minutes
June 20, 2002
9:00 a.m. – 12:00 p.m.
State Capitol 18th Floor, NDSU EML 170 & UND Gamble Hall 120

Present: Jerry Fossum, Sloan Thigpen, Glen Rutherford, Dorette Kerian, Bonnie Jundt, Jody French, Jerry Rostad, Rosi Kloberdanz and Mike Abel.

Absent: John Grosen & Darin King

Action Items

- Cheri Giesen will work on writing a purpose to be included in the STAGEnet bylaws.

Polices for Video (Bridging, Desktop, Multiple Sites)/ Video Support Issues Discussion – Jerry Rostad

Jerry started to work on the proposed policies, but thought that a better solution would be to come up with service level agreements to outline what the resources will be used for. There would be different agreements for classes, multipurpose and conference rooms. Jerry will get a work group together to work out the details of each agreement. The tentative members of this workgroup are:

>Glen Rutherford – ITD
>Dave Belgarde – IVN
>David Saxowsky – NDSU
>Wayne Wermager – Edu Tech
>Bill Strasser
>Art Conklin
>Mike Abel – NDACo

Rosi and Dorette will get together and talk about a HECN representative. Jerry F. will provide a state government representative.

Internal HECN meeting on Open Email Relays – Rosi Kloberdanz (Summary Provided by Rosi)

1. The single point of contact for security issues for the NDUS will be Dick Jacobson: Dick.Jacobson@ndsu.nodak.edu - 701-231-7385 - PO Box 5164 / Fargo, ND 58105-5164. ITD should forward any concerns regarding NDUS to Dick.

2. NDUS will continue to handle security issues as we have been when we become aware of them. Dick will work with the individual campuses as necessary. The process depends on the

threat and its severity; but generally we will attempt to contact and work with the "owner". If we are unable to make contact or work with the "owner" we may discontinue the access until the situation is resolved.

3. NDUS will become more proactive as we can:

a. Some campuses currently have firewalls. Others are looking at them.

b. Some campuses are also looking at scanning email in transit. This is dependent on the campus having some measure of "control" over the mail servers on the campus. Campuses will meet with their campuses for executive approval.

c. The HECN will work on solutions for the NDUS as well as solutions that can be extended for the individual campuses. These solutions will address today's known problems (open relays, virus, spam) and be extendible for future threats.

d. NDUS will continue to provide education to let the users and system administrators know what steps are being taken and why.

Determine the new voice representative – Jerry Fossum

There has been no progress on this issue. The two possible candidates are Joan Chapek from NDSU or someone from ITD.

Approval of Bylaws – Jerry Fossum

Dorette asked that a purpose be in the bylaws, Cheri Giesen will provide the purpose. The bylaws will be up for approval at the next meeting.

Video Installation Status – Jerry Rostad

Currently have 116 H.323 sites and all of the higher ed. campuses have been transitioned to H.323. K-12 site are being added as well.

Relocations – Jerry Fossum

In mid-July Marshall & George from IVN will be moving to the DCN building. This move is to improve communication, troubleshooting and problem resolution.

All of the ITD network staff will also be moving in July. Then, in January 2003 all of the ITD Telecommunications staff will be moving to the DCN building with the exception of the help desk.

I2 Status – Jerry Fossum

Jerry F. has proposed that I2 be done with 2 central routers and it would at no additional cost to HECN (there may be possible circuit costs) since ITD would do it as maintenance. A proposal will be provided to HECN that would include resources required, costs, the intention and a time line.

Next Meeting

Will be in Bismarck to Discuss Enterprise Architecture with Jenny Witham. Both the Management and Technical committees will be present for this meeting. The location will be the DCN building at 1615 Capitol Way, Bismarck and will begin at 8:30 a.m.